



Employment Opportunity

Position: Finance Director
Location: Dease Lake or remote/satellite location for suitable candidate
Closing Date: Until filled

TNDC is seeking a dynamic, innovative, and strategic Finance Director to join our fast-paced and evolving team. TNDC's Finance Director will work proactively with the CEO, senior management, company personnel, clients, partners, and other stakeholders in the best interests of the organization. The successful applicant will have a lead role in ensuring the financial well-being of the organization by providing financial projections, overseeing accounting and finance services, and preparing growth plans.

Responsibilities include budgeting, reporting, financial analysis, leasing, debt management, cash management, updating corporate filings, ensuring full compliance of accounting and finance regulatory requirements, implementation, and management of best practices. Creation and implementation of formal financial procedures and processes. Creation of an internal audit program. Succession planning and training of TNDC employees is an important function of this position.

The Finance Director will drive operational and administrative improvements and ensure efficient and timely management of important accounting functions such as invoicing, accounts receivable, accounts payable and payroll. A background in civil construction, mining, infrastructure, earthworks, and telecommunications will be well regarded.

Willingness to relocate to Dease Lake, BC is preferred; however, for the right candidate, the position can be based in another location, provided that scheduled trips to TNDC office in Dease Lake and other site locations are scheduled to suit operational requirements.

Qualifications and experience

Reporting to the CEO or designate, qualifications and responsibilities include, but are not limited to:

- Chartered Professional Accountant designation - CPA is preferred. BA, B. Com., or other finance degree with relevant experience may be considered
- Financial Planning and Strategy, Managing Profitability, Strategic Planning, Vision, Quality Management, Implementing Process Improvement, Forecasting, Corporate Finance, Developing and Tracking Budgets, Financial Skills, Dealing with Complexity, Financing/Leasing, Debt Management, Cash Management
- Excellent communication skills (interpersonal and written), with proven ability to collaborate with team members in a multi-disciplined environment
- Strong and verifiable supervisory skills – a successful track record in leading, directing, and motivating others

Conditions of Employment

- pass mandatory pre-employment drug and alcohol screening and fitness for work assessment where required
- valid Class 5 driver's license required

Please apply to:

Human Resources, Tahltan Nation Development Corporation
Box 250 | IR #9 Hwy 37N
Dease Lake, BC V0C 1L0
Fax: 250.771.5454
Email: jobs@tndc.ca

Only applicants selected for an interview will be contacted. Tahltan members are encouraged to apply.